

**SWALLOW SCHOOL DISTRICT
W299 N5614 Highway E
Hartland, Wisconsin 53029**

SCHOOL BOARD MEETING

July 19, 2011

6:30 p.m.

Present: Karen Trimble, John Fuhs, Rebecca Morrison and John Quast. Melissa Thompson, Michelle Ferris, Joan Fritzler and Kristin Magnuson were also present.

Excused: Jim Douglas

Also in attendance: Six citizens were also in attendance.

CALL TO ORDER

Karen Trimble, President, called the meeting to order at 6:30 p.m., read the Notice of the Meeting, led those in attendance in the Pledge of Allegiance, and noted that all members were present with the exception of Jim Douglas.

John Quast moved that the agenda be approved as presented. Rebecca Morrison seconded and the motion carried 4-0 on a voice vote.

CITIZENS' FORUM

Mrs. Trimble introduced the new Superintendent, Melissa Thompson.

INFORMATION ITEMS

2011-12 Budget Update - Mrs. Fritzler highlighted changes to the proposed budget for 2011-12 and answered Board member questions pertaining to expenses and revenue.

Current Enrollment Status – Mrs. Ferris reviewed current enrollment numbers showing a total of 592 enrolled students of which 48 are kindergarten students. Administration will continue to monitor the kindergarten enrollment.

Update on Staffing – Mrs. Ferris announced that administration would recommend to the Board the hiring of Kelly Cavaiani for a full time position in 4th grade. Pending board action, there will be a 50% position for 5th grade to fill. Interviews continue for the 7th/8th grade language arts position and Mrs. Ferris expects a recommendation will be forthcoming in the near future.

Update on Master Schedule – The master schedule has been created and it is currently being inputted into the system. Administration may send the schedules out to students in 7th and 8th grade prior to the start of the school year.

ACTION ITEMS

Minutes of Recent Board Meetings – John Fuhs moved to approve the amended minutes of the following meetings: June 18, 2011 – Executive Session, June 20, 2011 – Regular Meeting, June 27, 2011 – Special Meeting, June 27, 2011 – Executive Session (a.m.), June 27, 2011 – Executive Session (p.m.) and July 6, 2011 – Special Board Meeting. Rebecca Morrison seconded and the motion carried 4-0 on a voice vote.

Monthly Accounts – John Fuhs moved that the monthly accounts be approved as presented, acknowledging \$979,428 in expenditures and \$742,174 in receipts during the month of June. John Quast seconded and the motion carried 4-0 on a voice vote.

Waukesha County Health Insurance Cooperative Resolution – Mrs. Fritzler explained that the Board has committed to purchase insurance from United Healthcare for the staff. Mrs. Trimble read the Resolution of the Board of Education for the Swallow School District as follows:

WHEREAS, the Board of Education (“Board”) for the Swallow School District (“District”) has previously entered into an intergovernmental agreement (“Agreement”) pursuant to Section 66.0301 of the Wisconsin Statutes for the purpose of cooperatively purchasing health insurance; and

WHEREAS, the District seeks to become a member of a cooperative created pursuant to Section 185.99 of the Wisconsin Statutes for the purpose of implementing the Agreement to cooperatively purchase health insurance; and

WHEREAS, the proposed cooperative has negotiated mutually agreeable terms for the purchase of group health insurance from United Healthcare Insurance Company.

NOW THEREFORE BE IT RESOLVED, that the Board hereby authorizes the District to become a member of the proposed cooperative, known as the Waukesha County Area Health Insurance Purchasing Cooperative, pursuant to the terms of the cooperative’s organizational documents, a copy of which is attached hereto as Exhibit A.

Adopted and recorded this 19th day of July, 2011.

Waukesha County Health Insurance Cooperative Resolution (continued)

John Fuhs moved to accept membership into the Waukesha County Health Insurance Cooperative by approving of said Resolution. John Quast seconded and the motion carried 4-0 on a voice vote. In addition, Mrs. Fritzler explained that a decision will need to be made regarding insurance coverage for dental, life, accidental death and reimbursement and long term disability. This will be an agenda item for a Special Board Meeting on July 25th.

2011-2012 Washington DC Trip – John Quast moved to approve the Washington DC Trip for the 2011-12 school year. Rebecca Morrison seconded and the motion carried 4-0 on a voice vote. Mrs. Ferris spoke about options for a tour group, timing of the trip, affordability, safety and liability. Parents shared their experiences from the trip this spring.

Personnel – Approval of Hiring Recommendations – John Quast moved to approve of the hiring of Kelly Cavaiani for a 100% 4th grade teacher. Rebecca Morrison seconded and the motion carried 4-0 on a voice vote.

DISCUSSION ITEMS

Strategic Planning Process – Phase II – Mrs. Ferris will provide the notes and the list of staff and community members that are interested in serving on Phase II of the process to Mrs. Thompson. An update will be provided at the August meeting.

Development of 2011-12 District Goals – Mrs. Trimble suggested that the Work Session scheduled for July 25th be moved to a later date in August to allow the community ample time to participate. The work session was rescheduled to August 29th.

ANNOUNCEMENTS

Board members reviewed the upcoming scheduled Board Meetings and events. A Special Board Meeting was scheduled for July 25th at 6:30 p.m. In addition, a Meet & Greet for Mrs. Thompson was scheduled for August 22nd from 4:30 – 6:30 p.m.

ADJOURNMENT

Karen Trimble moved to adjourn the meeting at 8:28 p.m. John Quast seconded and motion carried 4-0 on a voice vote.

Respectfully submitted,

Melissa Thompson
Superintendent

Approved: _____

_____, President

_____, Clerk